



# PROJECT INFORMATION FOR AUTHORS

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## I. The Project

On the 100th anniversary of the start of the First World War “1914-1918-online. International Encyclopedia of the First World War” will present to the academic community and the general public a virtual, open access handbook and encyclopedia on the First World War. The multi-perspective, refereed reference work will be the result of an international collaborative project that is initiated by Freie Universität Berlin (Friedrich-Meinecke-Institut, Center for Digital Systems) in cooperation with the Bavarian State Library and is funded by the German Research Foundation. “1914-1918-online” is edited by Ute Daniel, Peter Gatrell, Oliver Janz, Heather Jones, Jennifer Keene, Alan Kramer, and Bill Nasson, in association with more than 30 thematic and regional section editors. The publication language is English.

“1914-1918-online” will also set standards for e-Humanities. The project will develop and test model navigation procedures for thematic knowledge spaces which will enable users to find their way through complex, non-linear texts. By visualizing themes (e.g. propaganda) it will become easier to navigate the totality of material by following threads for certain questions, and it will become possible to integrate diverse texts in broader contexts in a way that is appropriate to the hypertextuality of the medium.

## II. Approach/Perspective

The First World War brought about fundamental change not only in the history of Europe but also to that of the world. Yet to this date there is no single encyclopedia that offers a comprehensive survey of the first global war of mankind. Hitherto, research on the world war has concentrated mainly on Western Europe, Germany, and the Western Front. “1914-1918-online”, by contrast, will bring back into perspective all of Europe (including East and East Central Europe) and the global dimensions of the war. It will not only reflect the current state of research on the First World War, but advance it by identifying gaps and new avenues of research.

The approach, therefore, is transnational and comparative. Wherever appropriate, subjects should be investigated on a transnational/global perspective and by employing comparative methods. This especially applies to the thematic survey articles (cf. 3. Articles Types).

## III. Article Types

“1914-1918-online” features the following article types:

Article Type	Length (taking into account text, endnotes, and bibliography)
Thematic Survey Article	30 pages/7,500 words maximum
Regional Survey Article	30 pages/7,500 words maximum
Regionalized Thematic Article	15 pages/3,750 words maximum
Encyclopedic Entry	1–5 pages/250–1,250 words

Each *thematic survey article* is assigned to one of the six thematic sections (see below). Thematic survey articles should provide a transnational overview on a specific subject, e.g. “Prisoners of War”.

The *regional survey articles* are assigned to one of the regional sections (see below). Regional survey articles should provide an overview on the main developments during the war in a certain country or region, e.g. “Russian Empire”.

*Regionalized thematic articles* deal with a certain subject in a certain region, e.g. “Prisoners of War in the Russian Empire”. They are assigned to one of the regional sections.

*The Encyclopedic entries* focus on a certain subject/aspect or person in more detail, e.g. “Machine gun” or “Wilson, Thomas Woodrow”.

## IV. Thematic and Regional Sections

Each article type is assigned to at least one of the following thematic or regional sections:

Thematic Sections	Regional Sections
Pre-war	Africa
Violence	The Americas
Power	Austria-Hungary/Italy
Homefront	East Asia
Media	East Central Europe
Post-war	European Neutrals
	Germany/France/Belgium
	Great Britain and Empire
	Ottoman Empire/Middle East
	Russian Empire
	South Asia
	South East Europe

## V. Publication Process

### Manuscript Submission

Before submitting authors should ensure that their manuscript conforms to the author guidelines. Putting your manuscript into “1914-1918-online” style will be much appreciated and will significantly aid the editorial process. Authors are also encouraged to use the article template available at [www.1914-1918-online.net](http://www.1914-1918-online.net).

Authors are asked to submit manuscripts as electronic files, preferably in MS Word or Open Office, via e-mail attachment to the Editorial Office at [editorial-office@1914-1918-online.net](mailto:editorial-office@1914-1918-online.net).

## **Review Process**

Every manuscript that is submitted will be subject to a full two-staged academic review. During the first stage, manuscripts are reviewed by the responsible section editor. Manuscripts are evaluated according to the following criteria: Does the article reflect the current state of research? Does the article reference previous research appropriately and accurately? Is the article clearly and sensibly arranged? (Thematic survey article only: Does the article sufficiently pursue a transnational approach? Are all geographical areas of relevance covered?)

During the second stage, manuscripts are finally assessed by one of the general editors.

Authors will be sent notifications of the receipt of manuscripts and editorial decisions by e-mail. If at any time during the review process the author has a question regarding the status of a manuscript, he or she should contact the Editorial Office.

## **Preparation and Proofing**

If the manuscript is accepted for publication by both the section and the general editor it will be prepared for publication. Accepted manuscripts will be edited in accordance with the „1914-1918-online“ author guidelines and will be proofread by a native speaker. A preview of the edited version of the article will be made available to the author on the publication platform for approval and publication release. The final online version will include cross-reference links to other articles of the encyclopedia and external resources on the web. When appropriate, Editors and Editorial Office may also suggest to include multimedia content such as images. The Bavarian State Library (BSB) indexes the articles and assigns non-ambiguous personal identifiers. This standardized indexing leads to an increased visibility of the encyclopedia contents by search engines.

## **Publication**

Each article of “1914-1918-online” is a self-contained publication. Its author receives full recognition. All articles have a stable Uniform Resource Name (URN) and are labelled with a recommended form of citation. They are fully citeable as scholarly publications. The Bavarian State Library guarantees the long-term, error-free storage of the digital information of the encyclopedia.

“1914-1918-online” pursues an Open Access policy to make knowledge freely available to the public and to support a greater global exchange of knowledge. To easily and effectively ensure Open Access the most restrictive Creative Commons Licence (Attribution-NonCommercial-NoDerivs 3.0 Germany-CC BY-NC-ND 3.0) will be applied (cf. [http://creativecommons.org/licenses/by-nc-nd/3.0/de/deed.en\\_GB](http://creativecommons.org/licenses/by-nc-nd/3.0/de/deed.en_GB)).

*Please see [www.1914-1918-online.net](http://www.1914-1918-online.net) for further information.*